



भारत सरकार GOVERNMENT OF INDIA

वित्त मंत्रालय MINISTRY OF FINANCE, आयकर विभाग INCOMETAX DEPARTMENT
अपर आयकर आयुक्त कार्यालय, Office of the Addl. Commissioner of Income Tax
आयकर भवन Aayakar Bhavan, सुभाष नगर Subhash Nagar, निजामाबाद Nizamabad
Ph No. 08462-238177, Email: nizamabad.addldcit@incometax.gov.in

F.No. Addl.CIT/NZB/Op. Vehicle/2020-21

Date: 13-05-2020

NOTICE INVITING TENDER

Sealed tenders / Quotations are invited from interested Transport Contractor / Enterprise / Private Individuals for providing one Small-sized Vehicle to the Office of the Additional Commissioner of Income Tax, Nizamabad Range, Nizamabad.

S. No.	Vehicle Model / year	Size	Amount should not be more than	Office for which vehicle is required	Date from which vehicle is required
1	Operational Vehicle (Tata Indica, Tata Indigo, Toyota Etios or any other similar model)	4 Seater	Rs. 30,000/- per month	Office of the Addl. Commissioner of Income Tax, Nizamabad Range, Nizamabad.	01-06-2020

The last date for submission / receipt of tenders is 04:00 PM on 26-05-2020 which will be opened by the Purchase Committee in presence of tenderers or their authorized representatives on the same day at 05:00 PM in the Office of the Addl. Commissioner of Income Tax, Nizamabad Range, Nizamabad. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. No tenders or quotations received after the stipulated date and time will be entertained. Submission of tenders by FAX will not be entertained.

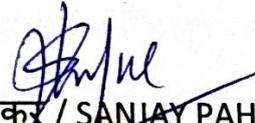

(संजय पहरकर / SANJAY PAHURKAR)

आहरण एवं वितरण अधिकारी,
Drawing and Disbursing Officer,
अपर आयकर आयुक्त कार्यालय,
O/o. the Addl. Commissioner of Income Tax,
निजामाबाद प्रक्षेत्र, निजामाबाद.
Nizamabad Range, Nizamabad.

ANNEXURE – 1
TERMS AND CONDITIONS OF THE CONTRACT

1. The duration of the hire-contract shall be for a period of one year starting with 01-06-2020 and ending with 31-05-2020. The Department reserves the right to curtail or to extend the validity of contract on the same rates and terms and conditions at the discretion of the Department.
2. All registered agencies who are providing similar kind of services for at least last three consecutive years may submit the bids in the prescribed format.
3. The bidder shall have the experience of similar works in any of the Departments / Autonomous Institutions / Universities / Public Sector Undertakings of the Government of India or State Government.
4. The firm whose tender is accepted shall sign an Agreement of Contract within 15 days from the receipt of confirmation.
5. The vehicle must have a valid taxi permit to run within and outside the state of Telangana.
6. The contractor will have to provide the replacement of Driver in case of any eventuality. The Department has the right to ask the Contractor for removal of any Driver, who is not found competent or disciplined.
7. In case of breakdown of vehicle, the contractor shall replace the breakdown vehicle within one hour failing which the Addl. Commissioner of Income Tax, Nizamabad Range, Nizamabad has the right to hire vehicle from any other sources at the expense of the contractor.
8. The contractor shall provide name, address of the driver along with copy of the driving license number within one week of the award of the contract.
9. The contractor shall not employ any person who has not completed eighteen years of age. The contractor shall comply with all the statutory provisions as laid down under various Labour Laws / Acts / Rules like Minimum Wages, Provident Funds, ESI, Bonus, Gratuity, Contract Labour Act and other Labour Laws / Acts / Rules in force from time to time at his own cost. In case of violation of any such statutory provisions under Labour Laws or any other law applicable by the Contractor, there will not be any liability on the Department.
10. The Department will be under no legal obligation to provide employment to any of the personnel of the contractor after expiry of agreement period and the Department recognizes no employer-employee relationship between the Department and the personnel deployed by the contractor / agency.
11. Any person who is in Government service or an employee of this Department should not be made partners to the contract by the contractor directly or indirectly in any manner whatsoever.

12. The contractor shall indemnify the Department against all other damages / charges for which the Government / Department may be held liable or pay on account of the negligence of the contractor or his staff or any person under his control whether in respect of accident / injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demand thereof. The department shall not be responsible financially or otherwise for any injury to the driver or person deployed by the contractor during the course of performing the duties.
13. The department reserves the right to terminate the contract without assigning any reason by giving the notice of 30 days to the contractor.
14. The vehicles provided to the Department should have comprehensive insurance.
15. The vehicles should conform to the Pollution norms prescribed, if any, by the Transport Department of Government of Telangana.
16. The vehicle and driver shall remain available all the time as per Duty Roster and shall not leave place of duty without prior permission.
17. The contractor shall be responsible for total maintenance of vehicle provided. Vehicle provided should be in good running condition and should not be more than three years old.
18. Operation and function of vehicles and Drivers shall be governed by Motor Vehicles Act / Motor Vehicle Rules as applicable.
19. No advance payment will be made.
20. The contractor shall maintain separate log book for vehicle which will also be verified / countersigned by the Department.
21. The Department will deduct Income Tax at source under Section 194-C of Income Tax Act, 1961 from the contractor at the prevailing rates of such sum as Income Tax on the income comprised therein.


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अपर आयकर आयुक्त कार्यालय,
O/o. the Addl. Commissioner of Income Tax,
निजामाबाद प्रक्षेत्र, निजामाबाद.
Nizamabad Range, Nizamabad.

- * Copy to the Notice board of Addl. CIT, Nizamabad Range, Nizamabad.
- * Copy o the website of <http://www.incometaxhyderabad.gov.in>.

ANNEXURE – 2

To
The Addl. Commissioner of Income Tax,
Nizamabad Range, Aaykar Bhavan,
Subhash Nagar, Near Zilla Parishad Office,
Nizamabad – 503001.

Sir,

Sub: Submission of quotation for hiring of vehicle to the O/o. Addl. Commissioner of Income Tax, Nizamabad Range, Nizamabad – 503001 – Regarding.

Ref: F.No. Addl.CIT/NZB/Op. Vehicle/2020-21 dated 13-05-2020.

With reference to the above, I/We hereby submit the quotation for hiring of vehicle for the office of Addl. Commissioner of Income Tax, Nizamabad Range, Nizamabad – 503001.

S. No.	Vehicle Model / Year	Size of Vehicle

Details of bid:

S. No.	Particulars	Amount (Rs.)
1	Total Monthly hire charges for 2000 Kms.*	
2	Rate per Km. over and above 2000 Kms.	

Date:

Signature of Bidder with Seal

Place:

* The bid will ordinarily be decided on the basis of quote as per Serial No. 1 and in case of tie quote as per Serial No. 2 will be considered.